

CNAPP

Council of Neighborhood Association Presidents of Pensacola

Meeting: 31 January 2019

Time: 6:00 - 7:00

Location: Fricker Resource Center, 900 North F Street Pensacola, FL 32501

The meeting was called to order by Rand Hicks at 6:08PM, who noted that the meeting was being recorded for record-keeping purposes.

All the meeting participants introduced themselves. Mayor Grover Robinson was present along with Tommi Lyter, Chief of Police for the City of Pensacola, and Jared Moore, City Council District 4. There were 17 people in attendance, representing 12 neighborhood and homeowner associations. Following these introductions, we proceeded to the evening's business.

Mayor Robinson underscored the importance of Neighborhood Associations and thanked CNAPP for what it does toward strengthening neighborhoods with CNAPP support. The Mayor is taking neighborhood issues to heart and will be listening and looking for solutions in his Town Hall meetings. He urged all city residents to approach him with suggestions for how a neighborhood can accomplish its goals and make our community better. Noting the distinction between City roads and State roads, Mayor Robison said the City would be an advocate with neighbors when dealing with State and FDOT road issues.

Jared Moore, City Council District 4 introduced himself to CNAPP as a new council member. Mr. Moore said his immediate challenge is to connect to ALL citizens in a way that the citizens know they are being heard and their concerns are being taken seriously. Working with CNAPP allows more thorough communication so that all citizens can be heard and issues vetted.

Chief Lyter announced that an officer from PPD would be assigned to focus on City parks on a 24/7 basis. This will allow the PPD to more quickly respond to citizen concerns about activity in parks. (97% of city residents live within a 10 minute walk to one of the City's 93 parks.) Our city parks are central to the health of our citizens. Chief Lyter said the police department works closely with Code Enforcement. The Police Department offers a Crime Watch program presentation to any neighborhood meeting or group who makes a request. The Police Department gladly attends neighborhood association meetings when invited with given appropriate notice.

Approval of the Agenda

There were no changes to the following agenda.

Approval of the Minutes

David Barraclough motioned that the minutes from the January 1, 2019 meeting be approved. Lawrence Powell seconded the motion. The minutes were approved by a unanimous vote.

Treasurer's Report

Walter Wallace presented the Officers with the Treasury Report. The previous balance was \$906.05. Mr. Wallace deposited \$5 this quarter to ensure the account remained active and wrote a check to Jo Mathews for \$119.88 for VOIP and Web Site services. This cost was approved during the 1/3/2019 meeting. The balance is \$801.17.

Progress Report

- Overview: neighborhood connectors, walk-to-park, bike-to-work

Rand emphasized the importance of connecting neighborhoods to neighborhoods by walking and biking. This will not only connect you to your immediate neighbors but also to those neighbors close by in adjacent neighborhoods. A suggestion was made that each neighborhood develop Neighborhood Ambassadors to help circulate information.

When the website is fully developed, CNAPP would like to post neighborhood stories on the website to share the culture and personalities of each of our neighborhoods.

- Resources: website; GIS; maps; sample Articles and Bylaws; CNAPP survey

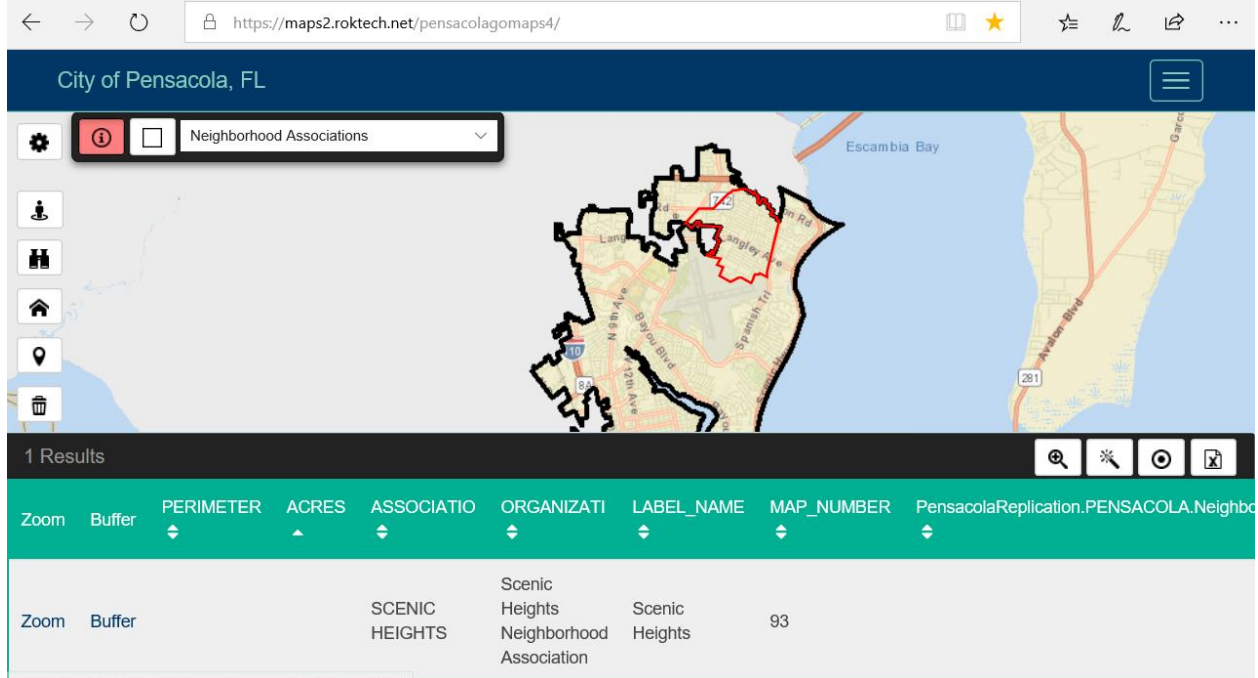
Geographic Information System, GIS

GIS is an electronic system used to store, process and display geographic information, especially maps. The City uses GoMaps 4.0 as their GIS software. The URL to the City of Pensacola GIS site is; <https://maps2.roktech.net/pensacolagomaps4/>

The GoMaps tool is easy to use. If you choose to try it out, there is a sample screen shot below for the Scenic Heights Neighborhood. By typing in Neighborhood Associations at the top of the screen and clicking within the city limits of where the association is located, you will receive a color coded boundary of the neighborhood as well as a listing of all addresses within the boundary. This list is at the bottom of the screen. If you want the details of this list just click on the export to excel icon. This tool can display neighborhood boundaries, sidewalks, and homeowner information.

There will be a simple way to access your neighborhood GIS map from the CNAPP web site when it is complete.

The City of Pensacola point of contact for this system is Miriam Woods.



CNAPP survey

Sam Mathews reviewed the draft survey to be distributed to all neighbors within CNAPP's membership to assess the needs and wants of our citizens as relates to their neighborhood experience. He underscored that in the review process, each CNAPP president or representative should focus on what they and we are going to do with the data gathered. This will ensure the survey is no longer than it needs to be.

Sam asked that feedback be sent to him no later than Friday, February 8th. He will update the survey with your feedback and will be ready to talk about how to disseminate the survey at the CNAPP March meeting. Jarah Jacquay and Sorna Khakzad volunteered to implement the survey into a tool for managing the survey data.

•Transition Team survey results

Please send your neighborhood comments of the top three priorities for revitalizing/enhancing neighborhoods to Isaac Williams, City of Pensacola Neighborhood Transition Team. The completed surveys which were sent to CNAPP were forwarded to the Transition Team. Please feel free to contact Isaac Williams at: iwilliams@cityofpensacola.com (850) 712-2945.

•Sec. 12-12-4 approved by Council; Eastside CRA

Sec. 12-12-4 approved by Council

Section 12-12-4: When a request for vacation of a right of way adjacent to a street or alley is made, the vacation shall be limited to a minimum of no less than 10' from the existing back-of-curb. In no case shall a right of way vacation result in a lesser level of accessibility to the public, Any existing sidewalk on a right-of-way must be maintained or rebuilt by an owner granted such a vacation in order to preserve ADA accessibility to the public.

Eastside CRA

Update: The Pensacola Community Redevelopment Agency, which is made up entirely of all the members of the City Council, voted 5-2 on 14 January 2019 to forward to the Council a proposal to create an overlay district to preserve the character of Pensacola's downtown neighborhoods. City Council will vote to hold a public hearing at its next meeting in February and take a final vote at another meeting, likely to be in late February or early March.

Budget development

Lawrence Powell discussed the CNAPP draft budget which includes cost for tools and one annual membership social. He asked for budget input as to items you would like to see included in the budget. Lawrence underscored that membership dues are not being discussed at this time. Feedback should be sent to Lawrence in time for the March CNAPP meeting.

Communication Report

- Website development, VOIP

CNAPP is developing a website. We registered the "cnappensacola.com" domain and arranged for website hosting with InMotion. We hope to have a draft of the web site out to members for their review prior to the next CNAPP meeting.

Mayor Robinson offered the City's IT staff (Allie Norton and Trudie Nichols) to assist in its development.

The CNAPP phone number is 850.203.3280. The purpose of this phone number is to capture calls to CNAPP in the form of a voicemail and send the voicemail to our CNAPP email info.pensacolacnapp@gmail.com. This service allows more than one officer within CNAPP to handle incoming calls and be able to respond to the caller in a timely manner.

A communication team is being formed that will focus on the types of information CNAPP puts out, how this information is best disseminated and what tools best support the dissemination. Currently, Mike Kilmer, Jo Mathews, and Sam Mathews are supporting this team, but they are looking for additional participation. If you have time, please let this team know you would like to join them.

Unfinished Business

- Neighborhood documentation

It is important that members submit their neighborhood documentation for CNAPP membership as specified by our Bylaws. The documentation consists of the Neighborhood's bylaws, specifying the geographical boundaries of the association and that membership in the association is open to all adults residing within the designated boundaries.

The bylaws for Homeowner Associations must be logged with the Escambia County Clerk of Courts.

New Business

- City Council's expanded schedule

The City Council we begin meeting twice each month, beginning in February. They will meet the second and fourth Thursday of each month, with the exception of June, July, August, November and December. During those months, they will meet on the second Thursday of the month.

Given the City Council meeting date changes, members were asked what CNAPP meeting date would work best. Lawrence motioned that CNAPP's standard meeting should be the first Monday of each month. The motion was seconded by David Barraclough and unanimously approved.

- CNAPP Social for April

Walter Wallace is putting a committee together for the CNAPP Member Social in April. He will provide the plan for the social at the March meeting. The tentative format is to begin the social at 6 with a meet-and-greet and provide refreshments. An invited speaker will give a 20-minute presentation at 6:30. The social will hold to the 6-7 meeting timeline.

One of the objectives of the social is to provide information to Neighborhood representatives about the value of CNAPP and why becoming a member would benefit their neighborhood.

Following Walter's lead, a motion to arrange an April social was moved by Sam Mathews and seconded by Mike Kilmer. The vote to approve was unanimous.

Open Forum

- Around the room and action item review

Sorna Khakzad from the University of West Florida is working on a project to name Northwest Florida as the Florida Panhandle Maritime National Heritage Region. National Heritage Areas are places where historic, cultural, and natural resources combine to form cohesive, nationally important landscapes. Sorna is interested in obtaining CNAPP support for the project. The website for the project is www.uwf.edu/fpnha and Sorna's email is skhakzad@uwf.edu for questions.

Ciclovia Pensacola will be held on Saturday March 23rd from 9AM to 2PM. Ciclovia in its five hours promotes health, cleans the environment, builds community spirit, and enriches downtown merchants with extra spending.

Action Items:

- Send Mayor Robinson an updated CNAPP Roster
- Plan a Membership Social in April
- CNAPP to draft a letter of support to the Florida Panhandle Maritime National Heritage Region project
- Update draft survey with member comments
- Prepare updated budget for March CNAPP meeting
- Complete draft website
- Prepare Communication Committee report for March CNAPP meeting

Next Meeting Date & Location

•Monday 4 March 2019, Gull Point Resource Center, 7140 Spanish Trail, Pensacola, FL 32504

Adjournment

The meeting was adjourned at 7:45pm